



RETURNING TO TRI DELTA NON-RESIDENT LAST UPDATED 9/21/20

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RETURNING TO TRI DELTA

REOPENING

Tri Delta Housing has made preparations for the chapter facility to reopen for the upcoming school year. This non-resident agreement has been developed to outline what to expect and to outline your responsibilities as a non-resident member in the facility.

MODIFICATIONS TO THE CHAPTER FACILITY

In order to provide a safe and comfortable living and learning environment, modifications have been made to the chapter facility and its operations. You can review the [Tri Delta Housing Safety Plan](#) for a full list of anticipated modifications.

- Furniture has been rearranged or removed to allow for social distancing. Some areas and fixtures in the facility may also be closed to help maintain social distancing. Pillows and blankets have been stored.
- Signage will be posted throughout the building. Directional egress paths may be established for stairwells to help with social distancing. If an elevator is present, access will be limited.
- Hand sanitizer stations and hand washing stations will be available.
- Supplies will be provided in high touch areas to allow you to self-sanitize/disinfect before and after use.
- Only packages for live in residents will be received and accepted at the facility.
- Resident hallways, bathroom and bedrooms will be limited to residents.
- New toilet seats and covers have been installed at all open commode stalls.
- The guest room will be closed to guests.

YOUR RESPONSIBILITIES

Take seriously your responsibility to keep yourself, our Tri Delta employees, and your Tri Delta sisters healthy.

- Follow house rules and CDC guidelines about social distancing, handwashing and hygiene.
- Tri Delta Housing recommends that members self-screen (take their own temperature) daily.
- Tri Delta Housing recommends that members wear masks in common areas of the facility when six feet of social distancing is not possible.
- If you have been exposed or are showing symptoms of COVID-19, follow CDC guidelines and consult your healthcare provider to inquire about being tested.

BEHAVIORAL EXPECTATIONS

- Wash your hands or use hand sanitizer when you arrive or leave the facility and frequently throughout each day.
- Please be observant and respectful of all signage posted throughout the building. Please follow any directional signage unless there is an emergency.
- Practice social distancing when you are in any shared spaces, common areas and hallways. If you cannot maintain 6 feet of distance, please wear a mask.
- Please utilize supplies that are provided throughout the building to self-sanitize/disinfect high touch surfaces before and after use. This includes bathroom and kitchenette spaces.
- Respect the placement and layout of furniture throughout the building and use it accordingly. Do not rearrange or move furniture.

- Please do not eat or take food outside of the dining room.
- When using the bathroom, please close the commode seat cover before flushing. Please utilize the trash cans in commode stalls to dispose of feminine hygiene products.
- Report any maintenance repairs to the house director or house manager/director of facility operations in a timely manner.

PERSONAL RESPONSIBILITIES AND EXPECTATIONS

Review and acknowledge [COVID-19 Personal Responsibilities and Expectations](#).

ISOLATION PROTOCOL

Tri Delta cares about all members and their safety in the Tri Delta chapter facility. In the interest of ensuring a safe and healthy living environment, Tri Delta Housing will not allow members to self-isolate at the chapter facility. Any member who is exposed or shows symptoms of COVID-19 should minimize contact with other members until they can be tested. Any member who tests positive for COVID-19 will be not to visit the chapter for a minimum of 14 days or until they receive a health release.

If you test positive for COVID-19, you should take the following actions. First, you should follow all state and university guidelines for reporting and report the information to the alumna advisor, chapter president and house director. You should then self-isolate. The following steps are recommended (in the order listed).

1. You work with the university to move to a spot designated for students to self-isolate (likely on-campus).
2. You return to your permanent home for at least two weeks until symptoms are gone.

When you test positive, we will hold this information in confidence. We will post notice and communicate with members and staff that a member is showing symptoms or has tested positive for COVID-19. You will be allowed to return to the chapter facility one you have self-isolated for 14 days or until you have received a health release.

PRORATION AND REFUNDS

Tri Delta Housing has prepared and taken on expenses to ensure your chapter facility can safely reopen. While we do not plan to unexpectedly close during the school year, we do want to be prepared and share financial information if the status of the facility changes amidst the COVID-19 pandemic. If the chapter facility is closed due to local, state or federal orders or an outbreak, Tri Delta Housing will issue prorations or refunds to chapters as outlined below.

NON-RESIDENT RENT/PARLOR FEES

This income covers any expense related to the operation of the facility. This includes any mortgage payments, repairs and maintenance, and a portion of household supplies and service contracts, property taxes, insurance and utilities. Tri Delta Housing will not be able to provide any proration for rent due to the nature of these operational and fixed expenses.

DINING

This income covers any expense related to the operations of the meal plan and dining services. This includes all facility salaries and benefits, food or catering services, the remaining portions of household supplies and utilities, as well as repairs and maintenance on the commercial kitchen equipment. If the chapter facility unexpectedly closes during the regular academic year, and non-

resident dining plans are temporarily or permanently suspended, dining fees will be prorated at 40% of the cost for the time in which the facility was closed. This will be based on the daily rate. Tri Delta Housing will refund and prorate rent to the chapter. Any refunds will be provided by the collegiate chapter to the member.