



HOUSING

RETURNING TO TRI DELTA RESIDENT

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RETURNING TO TRI DELTA

REOPENING

Tri Delta Housing has made preparations for you to move-in and return to the chapter facility for the upcoming school year. This resource has been developed to outline what to expect this year and outline your responsibilities as a resident.

MODIFICATIONS TO THE CHAPTER FACILITY

In order to provide a safe and comfortable living and learning environment, modifications have been made to the chapter facility and its operations. You can review the [Tri Delta Housing Safety Plan](#) for a full list of anticipated modifications.

- Furniture has been rearranged or removed to allow for social distancing. Some areas and fixtures in the facility may also be closed to help maintain social distancing. Pillows and blankets have been stored.
- Signage will be posted throughout the building. Directional egress paths may be established for stairwells to help with social distancing. If an elevator is present, access will be limited.
- Hand sanitizer stations and hand washing stations will be available.
- Supplies will be provided in high touch areas to allow you to self-sanitize/disinfect before and after use.
- Mail and packages will be sorted daily. Packages will be delivered to your bedroom door upon receipt each day.
- Access to the laundry room will be limited to one person at a time based on the size of the space. This space will be cleaned regularly and any belongings left in the room over 24 hours will be removed.
- Beds have been arranged in compliance with Tri Delta Housing's [social distancing and bed positioning guidelines](#). You may be provided guidance on the positioning (head-toe, toe-head) if necessary for your specific room. Depending on the size of your room, temporary barriers may have been added.
- New toilet seats and covers have been installed on all open commodes.
- The guest room will be closed to guests.
- Communal refrigerators and freezers will be cleaned and emptied of items that are not labeled or have been stored for more than 48 hours.
- If a residential kitchen is present, communal pots, pans and serving ware will be stored.

PACKING FOR MOVE-IN

- Consider what you will need for the semester and how you might pack up if you need to isolate or quarantine during the school year, or if the chapter facility temporarily closes.
- Bring a face covering and any other personal protective equipment (PPE) you want to wear when in the facility.
- Consider bringing a tote for your personal bathroom supplies such as tooth brush, toothpaste, face wash, wash cloth, etc. This will prevent you from placing your personal hygiene products directly on countertops.
- Coordinate with your roommate to bring additional cleaning supplies for your bedroom.
- Consider any additional personal items you'd like to bring for your own comfort which could include:
 - A [bed canopy](#) to provide an added layer of protection

- A [no touch hand tool](#) to limit your contact with high touch surfaces
- An ozone machine to purify air in your bedroom

YOUR RESPONSIBILITIES

Take seriously your responsibility to keep yourself, our Tri Delta employees, and your Tri Delta sisters healthy.

- Follow house rules and CDC guidelines about social distancing, handwashing and hygiene.
- Tri Delta Housing recommends that members self-screen (take their own temperature) daily.
- Tri Delta Housing recommends that members wear masks in common areas of the facility when six feet of social distancing is not possible.
- If you have been exposed or are showing symptoms of COVID-19, follow CDC guidelines and consult your healthcare provider to inquire about being tested.

BEHAVIORAL EXPECTATIONS

- Wash your hands or use hand sanitizer when you arrive or leave the facility and frequently throughout each day.
- Be observant and respectful of all signage posted throughout the building. Please follow any directional signage unless there is an emergency.
- Practice social distancing when you are in any shared spaces, common areas and hallways. If you cannot maintain 6 feet distance, please wear a mask.
- Utilize supplies that are provided throughout the building to self-sanitize/disinfect high touch surfaces before and after use. This includes bathroom and kitchenette spaces.
- Respect the placement and layout of furniture throughout the building and use it accordingly. Do not rearrange or move furniture.
- Use the laundry room one at a time. Wear disposable gloves if available and wash or disinfect your laundry bag or hamper regularly. Collect personal belongings after use and fold clothing in your room. Ensure nothing is left behind as this room will be emptied each day.
- Please do not eat or take food outside of the dining room. If you store food in a shared communal refrigerator and freezer space, please mark it with your name and the date.
- Clean your bedroom regularly.
 - Use [EPA approved](#) disinfecting agents to wipe down high touch surfaces such as door handles, light switches, blind wands, locks on windows, furniture handles and rails, desktops and other high touch areas. Utilize alcohol based, with at least 70% alcohol, disinfecting spray.
 - Wash your bed linens regularly.
- When using the bathroom, please close the commode seat cover before flushing. Please utilize the trash cans in commode stalls to dispose of feminine hygiene products.
- If there is space in the bathroom, you may still store your shower caddy in the designated storage area. Please maintain social distancing when retrieving or returning your caddy to the storage area. If you prefer, store your shower caddy in your bedroom.
- Report any maintenance repairs to the house director or house manager/director of facility operations in a timely manner.
- Complete your [emergency medical information](#) form at move-in and return to your house director.

- Complete a [roommate agreement](#) if you have a roommate. Return the completed form for your room to your house director or house manager/director of facility operations.

PERSONAL RESPONSIBILITIES AND EXPECTATIONS

Review and acknowledge [COVID-19 Personal Responsibilities and Expectations](#).

ISOLATION PROTOCOL

Tri Delta cares about all members and their safety in the Tri Delta chapter facility. In the interest of ensuring a safe and healthy living environment, Tri Delta Housing will not allow members to self-isolate at the chapter facility. Any member who is exposed or shows symptoms of COVID-19 should minimize contact with other members until they can be tested. Any resident who tests positive for COVID-19 will be asked to leave the facility and self-isolate for a minimum of 14 days or until they receive a health release.

If you test positive for COVID-19, you should take the following actions. First, you should follow all state and university guidelines for reporting and report the information to the alumna advisor, chapter president and house director. You should then self-isolate. The following steps are recommended (in the order listed).

1. You work with the university to move to a spot designated for students to self-isolate (likely on-campus).
2. You return to your permanent home for at least two weeks until symptoms are gone.
3. If the first two options are unavailable, please work with your Tri Delta Housing property manager to secure an alternate accommodation.

When you test positive, we will hold this information in confidence. We will post notice and communicate with members and staff that a resident is showing symptoms or has tested positive for COVID-19. You will be allowed to return to the chapter facility once you have self-isolated for 14 days or until you have received a health release. If you decide not to return, you may coordinate to move-out with your house manager/director of facility operations and house director.

ISOLATION ROOM

If a Tri Delta resident tests positive for COVID-19 but cannot leave the premises immediately, the resident may be relocated from their designated room and placed in a designated isolation room if available. The resident should use this time to find alternative housing to self-isolate and will be expected to vacate the temporarily isolation room after 24 hours.

PRORATION AND REFUNDS

Tri Delta Housing has prepared and taken on expenses to ensure your chapter facility can safely reopen. If a member is required to self-isolate as a result of a positive diagnosis of COVID-19, they will receive no proration of unused rent or dining plans.

While we do not plan to unexpectedly close during the school year, we do want to be prepared and share financial information if the status of the facility changes amidst the COVID-19 pandemic. If Tri Delta Housing closes the chapter facility due to local, state or federal orders or an outbreak, Tri Delta Housing will issue prorations or refunds to chapters as outlined below.

RENT

This income covers any expense related to the operation of the facility. This includes any mortgage payments, repairs and maintenance, and a portion of household supplies and service contracts, property taxes, insurance and utilities. If the chapter facility unexpectedly closes during the regular academic year, rent will be prorated at 15% of the cost for the time in which the chapter facility was closed. Prorations will be based on the daily rent rate. Tri Delta Housing will refund and prorate rent to the chapter. Any refunds will be provided by the collegiate chapter to the member.

DINING

This income covers any expense related to the operations of the meal plan and dining services. This includes all facility salaries and benefits, food or catering services, the remaining portions of household supplies and utilities, as well as repairs and maintenance on the commercial kitchen equipment. Dining will be prorated at 40% of the cost for the time in which the chapter facility is unexpectedly closed. This will be based on the daily rate. Tri Delta Housing will refund and prorate dining fees to the chapter. Any refunds will be provided by the collegiate chapter to the member.

CHAPTER FACILITY OPENING AND CLOSING DATES

As outlined in your licensing agreement, “the term of your license agreement is for the academic year (semesters or quarters) of your University, except for holidays designated by the university during which period the chapter house shall be closed.” Tri Delta Housing and the reopening committee are updating the opening and closing dates for the chapter facility to best align with the new academic calendar and the University’s intentions for students to be on campus. You will be provided with new opening and closing dates prior to move-in. These dates are subject to change if there is a change in your university’s academic calendar during the year. Additional information regarding move-in and scheduling will be provided by your chapter facility’s reopening committee.